

From: [Hilty, Michael](#)
To: [Carmichael, Phoebe](#); [Sellman, Johanna](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: Arabic 1101.02, 1102.02, 1103.02, & 2104.02
Date: Friday, March 1, 2024 1:33:00 PM
Attachments: [image001.png](#)
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Good afternoon,

On Tuesday, February 13th, the Arts and Humanities 1 Subcommittee reviewed a distance learning request for Arabic 1101.02, 1102.02, 1103.02, and 2104.02.

I am pleased to report that the Subcommittee unanimously approved the proposals with three contingencies and two recommendations:

- **Contingency:** The Subcommittee notes that the direct instruction for the coursework does not appear to match the standard for a condensed 6-week semester and needs to be adjusted. For 1101.02, 1102.02, and 1103.02, the course is only meeting for 55/minutes, for five times a week. To meet the required approximately 10 hours of contact hours per week, the course would need to meet for 110/minutes, for five times a week, similar to the in-person course syllabus. They ask that the contact hours are more thoroughly explained, as they recognize that there is an additional 55 minutes of asynchronous direct instruction indicated but are unsure where and how this is taking place within the course syllabus. Similarly, for the 2104.02 online version, the course is only appearing to meet for 55/minutes, five times per week. This would need to be approximately 130/minutes, five times per week, in order to meet the requirement of proper credit hours for a 5-credit hour courses. They ask that these contact hours are also more thoroughly explained, as they recognize that there is an additional 75 minutes of asynchronous direct instruction indicated but are unsure where and how this is taking place within the course syllabus.
- **Contingency:** The Subcommittee asks that, in curriculum.osu.edu, the unit only check off the “100% at a distance” box underneath the distance learning section. Currently, the “Less than 50% at a distance” is also checked, which does not appear to apply to these courses, given they are 100% at a distance.
- **Contingency:** The Subcommittee asks that the syllabi for 1101.02, 1102.02, and 1103.02 add the GEL Foreign Language Goals, ELOs, and brief explanatory paragraph, per a requirement of all GEL syllabi. The GEL Goals and ELOs can be found on the [ASC Curriculum and Assessment Services website](#).
- **Recommendation:** The Subcommittee recommends removing the language surrounding the Digital Flagship within all the syllabi, as the Digital Flagship program has ended. For more information, please see the [Office of Technology and Digital Innovation website](#) surrounding Digital Flagship.
- **Recommendation:** The reviewing faculty offer the friendly recommendation to update the Student Life – Disability Services statement in the course syllabus, as they recently updated it for the 2023-24 academic year. The most up-to-date [statements can be found here](#) on the ASC Curriculum and Assessment website.

I will return all four proposals to the departmental queue via curriculum.osu.edu in order to address the Subcommittee’s feedback above.

Should you have any questions, please do not hesitate to contact David Staley, faculty Chair of the Arts and Humanities 1 Subcommittee, or me.

All my best,

Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.